



Meeting Posting & Agenda

Details:

Board – Committee – Commission: Trustees of the Upton Town Library

Meeting Day, Date, Time: December 1, 2014 at 6:25 PM

Location: Town Hall, Second Floor

Agenda:

Open Meeting/Review Agenda

RECEIVED

By Kelly A McElreath at 4:58 pm, Nov 25, 2014

I. Workshop Session

- A. Needs Assessment for Library Construction/Renovation
 - 1. Mary Braney, Library Consultant (About 12 min)
 - 2. Matthew Bachtold, Library Director (About 8 Min)
 - 3. Kenneth Glowacki, Capital Budget/Committee Chair (Abt 3 Min)
 - 4. Questions, Comments and Discussion (About 40 Min)

II Dated Action Required

- A. Vouchers
- B. Action Plan for MBLC
- C. Employee Annual Reviews
- D. FY16 Draft Annual Budget

III. Regular Session

- A. Review Remaining Agenda
- B. Secretary Minutes
- C. Financial
 - 1. Treasurers Report
- D. Trustee Issues
 - 1. Use of Board of Health and Second Floor Space
 - 2. Planning Grant for Library Construction
 - a. Feasibility Committee Progress
 - b. COA Joint Construction
 - 3. Annual Report to Town
 - 4. Magazine/Book Swap

IV Informational Session

Town of Upton



Massachusetts

- A. Audience Participation
- B. Director's Report and Concerns
- C. Next Regular Meeting: January 5, 2015

Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

The 48 hours notice cannot include Saturdays, Sundays or holidays.